

Crook County Vector Control Board
Meeting Minutes
03-26-24
FINAL 05-05-24

Present: Ken Fahlgren (Chairman), Tom Green, Jeff Benkosky, Tom Teaford, and Cliff Kiser.

Ken called the meeting to order.

Ken made a motion that the minutes for the last meeting on 11-14-23 be approved. Jeff seconded the motion and the minutes were approved unanimously.

Contract

This meeting was to propose and finalize a new contract with Kiser and Kiser LLC which starts April 1, 2024.

Summarizing last year' initial contract, Cliff reported two things that need to be addressed in the new contract:

- He said there had been no cost of living (COLA) increase in the contract for the 2023-2024 season.
- The budget proposal deadline needs to be changed from April 1st because that date is too early to have the requisite information available.

Cliff said that overall, the contract is working well as it gave him the flexibility to schedule his own work hours. Also, Joey and Wendy are currently studying for the pest control exam and hope to be licensed before the mosquito season begins. They can fill in when Cliff is out of town.

Unexpectedly he had to pay \$5,000 to \$6,000 in workers comp; not because of the number of hours worked but because as the business owner, this is the base rate. He said he has decided to keep the coverage.

Ken said every thing in the contract was accomplished except completion of the budget proposal for next year which, according to the 2023-2024 would be due by April 1st.

Ken made a motion for the following:

- **A new contract, effective April 1st for the 2024-2025 operation year with Kiser and Kiser LLC for \$100,800 which includes a 5% COLA.**
- **Change budget proposal due date to May 15th. Budget planning will proceed in the same manner in the same schedule.**

Jeff seconded and the motion was subsequently approved unanimously.

Status of Board Members' Certificates of Appointments

Ken said he and Tom Green need to be sworn in as Board members. Discussion followed whereby Board members present were uncertain about which members have current appointments. Tom Teaford conducted a search of Board meeting minutes for any and all current Certificates of Appointment

contained in the meeting minute files dating back to January 1, 2014. The results were:

Bob Hindman: Current term: Appointed December 1, 2021; term ends December 31, 2025

Jeff Benkosky: Current term: Appointed December 18, 2019; term ends December 31, 2023

Tom Teaford: Current term: Appointed December 7, 2022; term ends December 31, 2026

Ken Fahlgren: Nothing found

Tom Green: Nothing found

Note: A separate file has been set up for Certificates of Appointment and will be kept in the file box along with meeting minutes. In the future, please give a copy of all new Certificates to keeper-of-the-files Tom Teaford.

CCVCD building

In the past, the CCVCD has had a 25 year lease, which expired last June. The County is proposing on a 5-year lease. Ken said he has had some discussion with the County but as far as he knows, the status of a lease agreement is unknown.

There was discussion about increasing the Reserve Fund if we lose access to the present building. We will have enough to find a place to go. Ken said a new building will be budgeted for this coming year. We have been levying 11% per thousand but we could go as high as 22%. We have \$600,000 in the bank.

Face book is outside of the District but has been annexed into the City of Prineville. Face book will start paying out when their tax deferrals expire in 2027. This will become a source of future revenue.

The meeting was adjourned at Dillon's Grill at 7 pm.

Attachment:

-CCVCD 2024-2025 Contract Proposal by Kiser and Kiser LLC. It was approved by the Board (see above) and signed by Chairman Ken Fahlgren. (1 page)

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