

Crook County Vector Control Board
Meeting Minutes for 05-16-23

Present: Tom Teaford, Tom Green, Jeff Benkosky, Bob Hindman, Cliff Kiser

Tom Teaford called the meeting to order.

Jeff moved to approve the minutes from the last meeting on 03-01-23. Bob seconded and the minutes were approved unanimously.

The main purpose of this meeting was for Cliff to present the proposed budget for 2023-2024.

Page 1: Budget Message for 2023-24

Cliff said this message was essentially the same as last year's except for a short paragraph explaining that this will be the first year that vector control services will be performed under a contract. Cliff is no longer an employee working for the District. He will provide vector control services as a private contractor.

Page 2: Vector Budget Worksheet

No comments from the Board about the worksheet itself. However, Tom Green and Bob asked about aerial spraying. Tom Green asked if we have a vendor for aerial spraying. Cliff said there are aerial spraying vendors available which are shared among several Districts. Cliff added that if our mosquitoes get totally out of control and/or West Nile Virus shows up in an infected human or a horse, we would go to stage one, which is increased spraying in the District. Cliff said we keep on top of our mosquito population; we have fewer than many districts allow.

Page 3; RESOURCES: Equipment Reserve Account #698

Cliff said this account's on-going amount is not a money maker. The funds are just sitting in the bank drawing little interest. There was consensus that in the future, the Board will have to decide how best to manage these funds so they are growing more in value than at present.

There were no other comments from the Board.

Page 4: DETAILED EXPENDITURES: Equipment Reserve Account #698

There were no comments from the Board.

Page 5: RESOURCES: Building Reserve Account #662

Tom Green asked if the County wants the CCVCD to vacate our present location. Cliff said it would seem that eventually, we may be crowded out and have to move. This is why we have built up a Building Reserve Account. This led to a discussion about the currently pending new lease. Several Board members and Cliff offered what they knew about it, but it was not an accurate or complete discussion because Ken has the lead in this lease renewal process and he was not present at this meeting. *Follow up: On 05-20-23, Tom Teaford talked to Ken and he said he will explain the current lease renewal situation soon at another meeting.*

There were no additional comments by the Board.

Page 3: DETAILED EXPENDITURES: Building Reserve Account #662

There were no comments from the Board.

DETAILED EXPENDITURES: Operating Account #666

Personal services went from \$107,707 for the current operating year to “0” for the 2022-2023 operating year. This is because we have contracted those services and hence have no personnel.

Materials and Services/Contract services went from \$30,000 in the current operating year to \$110.00 for the 2023-2024 operating year due to the new contract.

Aerial Spraying increased from \$140,000 to \$160,000.

Account total (bottom of page) went from \$483,707 to 474,200, keeping total expenditures below the \$150,000 audit threshold.

RESOURCES: Operating Account #666

Tom Green asked if we are levying our authority. Cliff said no, we are levying the same as we have for the last 5 years.

There were no additional comments from the Board.

NEXT STEPS

1. Approval of this budget proposal by the Board,
2. Cliff will advertise for the next two weeks,
3. One week later, the Board will meet to adopt the budget.

Bob made a motion to approve the proposed budget for 2023-24. Tom Green seconded the motion and the motion was approved unanimously.

The meeting was adjourned.

Attachment

Proposed budget package for 2023-24 (8 pages)