

Crook County Vector Control Board
Minutes From 05-24-21 Meeting
FINAL

Present: Ken Fahlgren, Tom Teaford, Tom Green, Jeff Benkosky, Cliff Kiser

Chairman Ken Fahlgren called the meeting to order.

The minutes from the last meeting on 06-10-20 were approved unanimously as written.

Budget for 2021-2122

Cliff presented the *Budget Message* for 2021-22. There was no discussion.

Vector Budget Worksheet Detail 2021 Operating Account 666

Cliff explained that the worksheet determines roughly how much money we are expected to have as of July 1, 2021. There was no discussion.

Resources Operating Account #666

Discussion items:

Anticipated Interest income: \$3,000

Ken suggested this did not appear to be enough, since we had \$5,000 in 2020-2021. Ken said it appears the County is not investing our money. The County Treasurer should be consulted about this.

Reimbursed Revenue: \$3,000

Ken noted that this category was also down from \$7,000 last year. Cliff said there have been no foreclosures this year, likely due to new COVID anti-eviction laws.

Detailed Expenditures; Operating Account #666

Cliff said that generally speaking, items listed on this sheet are the same as for 2020-21.

Discussion items:

Salaries and Wages: \$68,660

Cliff said this includes a 1 % COLA, which the same percentage as the County uses. Cliff did not propose a step increase for himself this year to try to keep overall expenditures under \$150,000. There was discussion on the \$150,000 threshold, the gist of which was if we spend less than \$150,000 per year, we can submit a *Report In Lieu of Audit (RILA)*. If we go over the threshold, we have to have an audit. The RILA is much cheaper than an audit (last year, we spent \$165,000 and the required audit cost \$4,000).

Workman's Compensation: \$12,000

Cliff explained that Workman's Comp has previously been split into two separate line items: 5100202 (listed under "Expenditure Description", and 5205011 (listed under "Total Personal Services). This is confusing. The reason for this is unclear, as the extra line item was added by the County. For future clarity, Cliff will take on the bureaucracy to combine both into one line item. In the meantime, Cliff combined both line item amounts into one amount of \$12,000 (line item 5205011) and budgeted "0" for

5205011.

Chemicals: \$25,000

Tom Green asked if chemicals were hard to get because of COVID 19. Cliff said he has had no trouble getting the chemicals that we use.

Total Expenditures \$408,360

Cliff said this includes extra chemicals and spraying if we have to use them.

RESOURCES: Equipment Reserve Account #698

No discussion

DETAILED EXPENDITURES: Equipment Reserve Account #698

No discussion

RESOURCES: Building Reserve Account #662

No discussion

DETAILED EXPENDITURES: Building Reserve Account #662

No discussion

End of budget proposal for 2021-22

Jeff made a motion to approve the 2021-22 budget as proposed. Tom Teaford seconded the motion and the motion was approved unanimously.

Future Budget needs and Trends

Tom Green asked Cliff if he (Cliff) anticipates growth of the District and if so, what additional funds will be needed. Cliff was skeptical about future growth. He said our current equipment is acceptable; advanced technologies such as drones used by other Districts are turning out to be expensive and not as efficient as what we are doing now. The only additional expenses he could foresee would be adding another employee.

This led to a discussion about Cliff's eventual retirement and how to replace him when the time comes. Cliff said it will take 2-3 years for his replacement to learn the job. Ken suggested that in the meantime, we could hire an apprentice. Cliff said we have money available in contract labor. After further discussion, it was suggested that a replacement might need only one season to learn what Cliff knows, since he has been using mapping software for many years and those records will show where, when, how much, and what type of treatment was rendered on a recent and historical basis. Tom Green asked Cliff if there was anyone besides himself (Cliff) who knows how to operate the existing mapping and software equipment. Cliff said that Chad Stubblefield at Three Rivers uses the same program and we could use him as backup.

Extra Fogger

Cliff said we now have an extra fogger, which is on long-term loan from Chad Stubblefield; he has an unofficial agreement with Chad that we can use the fogger in exchange for its long term storage. The meeting was adjourned. Next meeting, to approve the 2021-22 budget will be on June 15th at 5pm.

Attachment:

Budget message and proposed 2021-22 operating budget (8 pages)